



ZO/AYO/GAD/2025-26/55

Dated: 23/07/2025

REQUIREMENT OF OFFICE BRANCH PREMISES

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties who are ready to lease out (on long terms preferably for 15 years (5+5+5) or more) their readily available premises in **Medical College Road Gorakhpur & Padrauna (Kushinagar)** area at the following places with the following requisite details :

Branch/Office	Preferred Location	Carpet Area (sq. ft)
Medical College Road Gorakhpur & Padrauna (Kushinagar)	Main Market/Malls/Shopping centres, Near Schools/Colleges Preferably on Ground Floor or Premises on the First Floor if the same is in Malls, Shopping Centres Where infrastructure facilities like Lift, escalators are available. <ul style="list-style-type: none">Preference should be given to Govt Premises	800-1000sqft (Rural/Semi Urban & 1000-1200 sqft (Urban & Metro

The following terms & conditions should be complied with while submitting the offer for the proposed premises:

- Applicant will be required (i) to provide proof of ownership (Title deed of property) along with application (ii) NOC for opening Bank/ATM from the Competent Authority at their own cost at the time of finalization and (iii) to submit demand draft of Rs. 05,000.00(Five thousand only) as Earnest Money Deposit drawn in favour of UCO Bank, payable at Ayodhya which will be refunded later without any interest. In case bidders refuse to lease the premises later his earnest money will not be refunded.
- The offerer must have a clear title to the property.
- Premise should preferably be located on ground floor. There should be few exception like premises in Malls, Shopping Centre etc., Where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors and Safe & Lockers Cabinet. Collapsible gate and construction for strong room as per Bank's specification should be done by the Landlord.





- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of lease deed.
- The offerer should bear all the taxes non- conforming /misuse charges, cesses etc, if imposed, related to the premises.
- The offerer is to provide space for Generator Set & Separate Toilets (Men /Women), must have ramp for physically challenged persons and also washrooms should be compliant for use by them and parking space free of cost.
- The offerer is to provide three - phase power connection with minimum power load of 10 KVA for the purpose.

The cover containing technical details should be marked envelope no.1 and super-scribed with "Technical Bid" and covers containing financial details should be mark as envelope no. 2 and super -scribed with "Financial Bid". Both these covers duly sealed should be put in the third cover super-scribed with "Offer of Premises for UCOBank- Medical College Road Gorakhpur & Padrauna (Kushinagar) and it should also bear the name, address and contact number of the offerer on the three envelopes. The third cover duly sealed should be addressed to the **Zonal Manager UCO Bank Zonal Office, 3rd Floor Shiva Palace, Deokali Bypass crossing, Ayodhya-224001 U.P** latest by 5 p.m. on 08-08-2025 which is the prescribed time schedule. No offer after the closing date will be entertained.

The offer as above should be submitted in the bank's prescribed format only which may be obtained from UCO Bank **Gorakhpur Main, Mohaddipur & SVM Aryanagar & Kushinagar** Branches or downloaded from bank's website (www.ucobank.com).

The Bank reserves the right to accept or reject any or all offers / bids without assigning any reason whatsoever. The bank shall have all rights to cancel the bid.

No brokerage will be paid by the bank.

Date: 23.07.2025



Deputy Zonal Head
Zonal Office, Ayodhya

Enclosure: Details of formalities and documents required for premises
Part-I form for Technical Bid
Part-II form for Financial Bid



Details of formalities and documents required for premises
(Advertisement dated 23-07-2025)

- Submit your offer in enclosed quotation form in two separate sealed covers. Please ensure to submit the same to our office latest by 08-08-2025.
- While filling the quotation forms, please ensure to follow below mentioned instructions.
 - Submit copy of ownership documents along with technical bid.
 - You have to submit copy of "NOC" from competent authority.
 - DD of Rs. 05,000.00(Five thousand only) in favour of UCO Bank to be kept in Technical Bid.
 - Fill up all the information asked for in the enclosed form itself.
 - Do not quote rent/sale price anywhere in part-I of the form.
 - In case you desire to stipulate any term and condition, the same should be mentioned in part-I of the form.
 - Each part should be kept in a separate cover containing Technical details should be marked "ENVELOPE NO-1 TECHNICAL BID "and cover containing financial details should be marked "ENVELOPE NO-2 FINANCIAL BID". Both these covers, duly sealed should be put in a 3rd cover super-scribed with "Offer of Premises for UCO Bank ".
 - All the three envelope should also bear the name and address, phone no/ mobile no of the offerer.
 - Separate applications as per prescribed proforma duly filled signed and sealed be submitted in respect of each other. This is applicable for the both the bids i.e. Technical and Financial e.g. if any offerer is interested for two offers he/she/they should submit two separate sealed covers each for Technical and Financial bid (2 nos. for Technical & 2nos. for Financial bids) and do the needful as described .
 - The 3rd cover duly sealed, should be addressed to the **Zonal Manager UCO Bank Zonal Office 3rd Floor Shiva Palace Deokali Bypass Crossing Ayodhya -224001 U.P** latest by 5 p.m. on 08-08-2025 within the prescribed time schedule. No offer after the closing date will be entertained.

Please note that quotation submitted in other format/paper will not be entertained by the bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

Enclosure: Quotation forms in two parts.





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सम्मान आपके विश्वास का



UCO BANK
Honours Your Trust



ZO/AYO/GAD/2024-25/56

Date: 23-07-2025

The Assistant General Manager
Operations and Services Department
Head Office, Kolkata -700001

Subject: Uploading of Tender Notice for requirement of Premises for our new Medical College Road Gorakhpur & Padrauna (Kushinagar) Branch on Bank's Website

We request you to kindly arrange for uploading of notice regarding requirement of new premises for our **Medical College Road Gorakhpur & Padrauna (Kushinagar)** Branch under menu "Tender" captioned as " Notice inviting offer for requirement of premises for Medical College Road Gorakhpur & Padrauna (Kushinagar)" on Bank's website from 23-07-2025. Further notice will remain on website up to 08-08-2025 (Last date for receipt of offer).

Deputy Zonal Head
Ayodhya Zonal Office



Enclosure: Tender details